

# Travel Passes

Sometimes it can be cheaper to buy a travel pass than to pay for each journey. Travel passes are available as follows:

- Bus only
- Rail only (n train)
- Metro only
- Bus and Metro
- Bus, Rail and Metro (n network ticket)

You can buy a pass for the whole of the Network West Midlands area or just part of it, depending on where you need to travel.

The Network West Midlands rail network is split into zones so you can buy a n train or n network ticket, 'add on' passes are also available if you are travelling from outside the Network West Midlands area. The Traveline can advise you on the best travel pass for you.

Please look at the Network West Midlands Rail Network Map to see which zones you need to travel through for your journey.

## Your guide to...

Catching a Bus, Train or Tram

How to Buy Tickets  
...and Travel Passes

...and how to behave on  
Public Transport

For further information please contact  
The Sustainable Travel Team  
email: [travelwiseschools@centro.org.uk](mailto:travelwiseschools@centro.org.uk)  
or call 0121 214 7409

Timetable information available  
by calling

 **traveline**  
public transport info  
**0871 200 22 33**  
calls from landlines cost 10p per minute  
or [www.networkwestmidlands.com](http://www.networkwestmidlands.com)



**TRAVELWISE**<sup>®</sup>



# Travelling to School

a pupil guide to public transport

If the first time you use public transport is to get to school, then this leaflet contains everything you need to know to help you use the bus, train or Metro tram.



It covers everything from reading timetables to finding out about the bus or train routes that serve your school as well as knowing which stop you will need to get off at.

## Before you Start

Do your homework, it is worth doing some research so that you know when and where to get the bus, train or Metro tram.

For all bus, rail and Metro tram enquiries in the West Midlands, call the **Traveline** on **0871 200 22 33** or visit **www.networkwestmidlands.com** and click on the Traveline Journey Planner then enter where you are travelling to and from and click on 'Plan Journey'.

This will give you a detailed plan of where you need to go and when.

## Timetables

Bus/Train timetables help by telling you what time your bus/train will arrive at the stop and what time it should arrive at school or another destination.

Bus and train timetables are available from **local** travel information centres, which are in the following locations.

**Birmingham - New Street Station**

**Coventry - Pool Meadow Bus Station**

**Dudley - Merry Hill Centre**

**Wolverhampton Bus Station**

**Walsall Bus Station**

Or alternatively you can call

 **traveline**  
public transport info  
**0871 200 22 33**  
calls from landlines cost 10p per minute  
or [www.networkwestmidlands.com](http://www.networkwestmidlands.com)

or visit the Network West Midlands website at **www.networkwestmidlands.com** and click on 'Bus' and then 'Planning Your Journey' for a full list of bus timetables.

# How to catch a bus

There are many bus operators within the West Midlands. Buses stop at existing bus stops, which are shown by a Bus Stop 'flag' on a post on the pavement, bus shelters and by 'bus stop' or similar markings on the road.

The street name or location of the bus stop may be shown on the flag. This will help you to remember the name of the stop for your return journey. If more than one bus uses a stop, the flag may show the numbers of all the buses that stop there.

Some bus stops have a shelter that may display bus timetable information.



## Getting on and off the bus

When you see your bus approaching the stop show the driver that you wish the bus to stop by holding out your arm. The service number and destination are displayed on the front of the bus.



When you want to get off the bus press the bell on the handrail or ceiling to alert the driver that you would like to get off at the next stop. Wait until the bus stops and then move towards the front of the bus.

# How to behave at the bus stop and on the bus

- Stand well back from the road.
- Avoid playing and pushing others around at the bus stop.
- If you wish the bus driver to stop you can signal by holding out your arm.
- Be polite to the bus driver.
- Behave well on the bus by not being noisy or disturbing other passengers.
- Never drop litter or chewing gum on the bus.
- If standing please hold on to the rail to help you keep your balance.
- Consider adults standing and be ready to give up your seat.
- Always wait for the bus to stop moving before getting off.
- Remember to take your belongings with you when you leave the bus.
- Do not cross the road behind or in front of the bus as you may not be able to see traffic.
- Never use emergency exits unless it is a real emergency.

# How to catch a train

Trains stop at all advertised stations on the route of their journey.

When the train stops you need to press the 'open' button at the side of the exit door. This will open the door and enable you to leave the train.



Many local train stations have stands to park your bike. Visit the 'train' section of [www.networkwestmidlands.com](http://www.networkwestmidlands.com) for more information. To find out where your nearest local train station is telephone **Traveline 0871 200 22 33** or visit the 'train' section of the Network West Midlands website.

- Queue sensibly to get on or off the train.
- Don't push or rush towards the train/tram when it arrives.
- Never use emergency exits unless it is a real emergency.
- Do not smoke, or drop litter or chewing gum on the train/tram.
- When waiting for a train wait sensibly away from the platform edge and overhead cables.
- Be careful of gaps when stepping off the train.

# Catching a tram

The Metro tram operates between Wolverhampton St Georges and Birmingham Snow Hill every 8 minutes in the daytime and every 12 minutes after 7pm.

The Metro calls at all stops on the line, so you do not need to tell the person working on the tram when you want to get on or off.

Metro trams are easy to use for disabled people as well as for parents with pushchairs.

Bicycles are not allowed on board the Metro apart from fold down cycles kept in their carrier. However all Metro stops have cycle parking facilities available.

You are not allowed to smoke, eat or drink on the Metro tram.



To find your nearest Metro stop telephone the **Traveline** or visit the 'Metro' section of the Network West Midlands Website.

# Vandalism

Damage and vandalism on buses is a serious problem. Each year students cause a lot of damage to both school and regular buses.

Many buses now have CCTV, which will catch people on camera who are behaving badly or damaging the bus.

Please report any incidents to the driver, teacher or your parent/guardian. Do not attempt to tackle people behaving badly yourself.

# Mobility Difficulties

Getting around in the West Midlands, Centro's transport guide for people with a mobility difficulty is available from **Traveline**, travel information centres or via [www.networkwestmidlands.com](http://www.networkwestmidlands.com)

letzgogreen.org



Want to find out more and practise your skills on public transport, why not log on to [www.letzgogreen.org](http://www.letzgogreen.org) you can learn more about sustainable travel and have fun by reading stories and comics, play interactive games and many other activities exploring the benefits of sustainable.

Just log on to [www.letzgogreen.org](http://www.letzgogreen.org) and have a look



# Buying a ticket

## Bus

You can buy a bus ticket on the bus. Most buses require you to pay for your ticket with the correct money as drivers do not carry change.



Tell the driver where you want to travel to and the driver will tell you the price. Tickets are issued automatically from a ticket machine located near the bus driver on the bus.

## Train

You can buy train tickets on the day you travel from the train station booking office.



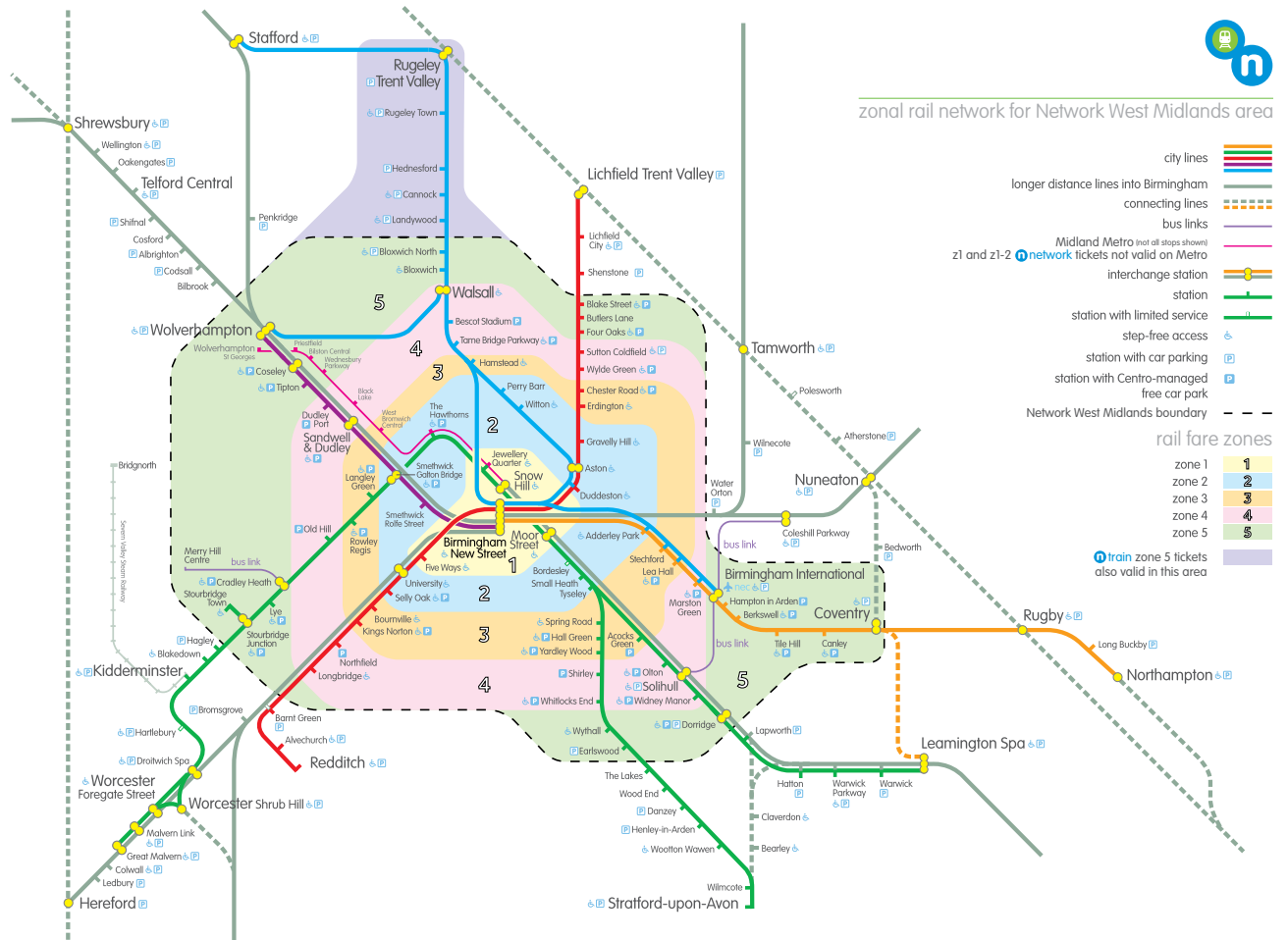
If there is no one at the station to sell you a ticket you need to buy a 'Permit to Travel' from the machine on the platform before boarding the train.

The conductor on the train will exchange this permit for a real ticket and if the ticket costs more than you have already paid for your permit, you can pay them the difference in the fares. The conductor can also give you change.

## Metro Tram



If you are paying for individual journeys on the Metro tram you can buy your ticket (single or return) from the tram conductor who can give you change.



Network West Midlands Rail Map